

MONTANA FISH, WILDLIFE & PARKS
INTERN PROGRAM ANNOUNCEMENT

EMPLOYER: Montana State Parks, a Division of Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Jason Pignanelli, State Park Manager

ADDRESS: 4600 Giant Springs Rd

CITY: Great Falls

STATE: MT

ZIP: 59405

PHONE: 406-454-5858

EMAIL ADDRESS: jpignanelli@mt.gov

DATE OF ANNOUNCEMENT: Friday, January 10, 2014

APPLICATION DEADLINE: Friday, March 7, 2014 at 5:00 PM (postmarked)

****STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE****

POSITION TITLE: Giant Springs Intern

OF POSITIONS: 1

LOCATION(S): Great Falls, MT - Giant Springs State Park

WORK START/END DATES: Flexible with student's school schedule **HOURS/WEEK:** 40

TRAINING/ORIENTATION DATES: Orientation will take place immediately upon hiring and first days of work

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):

Hourly pay - \$9.00

Work uniforms will be provided

State vehicle will be provided for work related travel or patrolling if needed

POSITION DESCRIPTION:

The Giant Springs intern will conduct educational tours/programs for school groups and visitors to the State Park. Assist visitors in the Ranger Station by collecting fees, answering questions and informing visitors about the history and geology of the springs and surrounding area. The intern will also assist with light maintenance around the State Park and adjacent conservation lands. Roving interpretation will also be required by the intern, this will be done by walking, biking and driving.

The intern will also assist Smith River State Park in answering emails, returning telephone inquiries and entering floater log data into a database. All of the work will take place from Giant Springs State Park and not require travel.

The intern will be required to complete 2 special events throughout their internship. The type of program will be related to conservation, education, interpretation or physical activity (guided hike, designing an interpretive self guided tour, a weed pulling event or trail maintenance day)

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

- Skills & Abilities: Applicant should be able to communicate effectively by oral communication and written communication. Must be able to use computers effectively to include: Word, Excel, Power Point, Publisher & Outlook.
- Suggested/Required Majors: Parks & Recreation Management, Environmental Education/Science, Public Relations, Education.
- Knowledge Needed: Must be enrolled in College and have a High School Education

APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):

- Applicant must submit: Resume, Cover Letter and 3 work related references
 - Please include: trainings, special skills, certifications, interests/hobbies

COOPERATING SPONSORS OF PROJECT:

Montana State Parks (Giant Springs & Smith River), PPL Montana

ADDITIONAL INFORMATION: (;HOUSING OF ANY KIND PROVIDED OR POSSIBLY AVAILABLE I.E. TRAILER, FREE CAMP SPOT, BASEMENT APARTMENT, EXTRA SLEEPING ROOM, ETC.)

No housing or other means of shelter is provided. Other interns in the past have stayed at the Ursuline Center. For more information visit: <http://www.ursulinecentre.com>